



World Water Safety

INTERNATIONAL LIFE SAVING FEDERATION

Gemeenteplein 26 – 3010 Leuven – Belgium
Tel: (32.16) 89.60.60 – Fax: (32.16) 89.70.70
E-mail: ils.hq@telenet.be - Web: www.ilsf.org

CONSTITUTION

(Articles of Association - Statutes)

Article 1. Name and Formation

- 1.1. The association bears the name "International Life Saving Federation", abbreviated "ILS". ILS is an international non-profit association.
- 1.2. ILS was established on 23/02/1993 in Leuven (Belgium) and constituted on 03/09/1994 in Cardiff (United Kingdom) by an integration of the Fédération Internationale de Sauvetage Aquatique (FIS) founded in 1910 and the World Life Saving (WLS) founded in 1956.
- 1.3. ILS was incorporated by Royal Decree signed by H.M. the King of Belgium on 03/04/1997 as an international non-profit association in accordance with, and is currently governed by, the provisions of Section III of the Act of 27/06/1921 on international non-profit associations established in Belgium, as amended from time to time.
- 1.4. ILS is established for an indefinite duration.

Article 2. Registered Office - Seat

The registered office is located in the juridical district of Leuven, Gemeenteplein 26 - 3010 Leuven, Belgium. The location of the registered office may be changed within Belgium from time to time by the Board of Directors.

Article 3. Objectives

ILS leads, collaborates and partners with national and international organisations to prevent drowning, to promote the provision of lifesaving services and oversee lifesaving sport throughout the world with the following specific objectives:

- 3.1. Lead the global effort to develop and recommend best practice in drowning prevention, aquatic lifesaving, resuscitation and emergency care.
- 3.2. Teach lifesaving and establish educational exchanges of aquatic lifesaving techniques and operations.
- 3.3. Exchange medical and scientific experiences in the field of aquatic lifesaving and drowning prevention.
- 3.4. Encourage the conduct of training and development of standards available to the whole of the aquatic lifesaving world for drowning prevention, lifesaving and lifesaving sport.
- 3.5. Extend the teachings and activities of ILS to all places throughout the world, and communicate and act in co-operation with other international humanitarian bodies.
- 3.6. Promote uniformity concerning equipment, information, symbols and laws for control and regulation within the aquatic environment.
- 3.7. Promote and organise lifesaving sports and regularly organise international aquatic lifesaving competitions in order to stimulate the interest of competitors to improve their ability and willingness to save people who are in danger in the aquatic environment.

- 3.8. Encourage and oversee the convening of international congresses for the purpose of creating links of friendship, solidarity and collaboration between Members and other international bodies which pursue the same humanitarian goals.
- 3.9. Encourage measures to prevent the pollution of waters and beaches and other elements, which are dangerous to the public and users of the aquatic environment.
- 3.10. Take such other actions as ILS considers will advance these Objectives.

ILS is allowed to undertake all actions, engage in all activities and execute all legal instruments, which are useful, necessary or which directly or indirectly contribute to the achievement of the above mentioned objectives.

Article 4. Members

ILS is composed of two categories of Members, namely:

- 4.1. Voting Members: Full Members.
- 4.2. Non-Voting Members: Associate, Corresponding and other categories of Members described in the Bye-Laws.

Article 5. Membership

- 5.1. Voting Members are admitted by the General Assembly upon recommendation of the Board of Directors. Non-Voting Members are admitted by the Board of Directors.
- 5.2. Conditions, applications, review and approval processes, rights and obligations for membership and the rules about discipline and appeal procedures are set out in this Constitution and the Bye-Laws.
- 5.3. A Member may resign by sending written notice. Any Member resigning may claim no part of the ILS assets.

Article 6. Regional Branches

- 6.1. The Members of ILS in the regions of Africa, Americas, Asia-Pacific and Europe have formed Regional Branches in order to promote closer relationships and activities within the Region. The rules applicable to such Regional Branches are set out in the Bye-Laws.
- 6.2. A lifesaving organisation cannot be a member of a Regional Branch without being a Member of ILS.
- 6.3. A Regional Branch shall at all times remain subject to the Constitution and Bye-Laws.

Article 7. General Assembly

- 7.1. The General Assembly is the supreme governing body of ILS and is composed of representatives from Full Members that are present or represented. Non-Voting Members may attend the General Assembly but have no voting rights.
- 7.2. The General Assembly is empowered to:
 - a) Approve and modify the Constitution and Bye-Laws.
 - b) Elect and dismiss the President, the Secretary General and Financial Auditors and ratify the election of and dismiss the other Directors.
 - c) Approve the accounts, and accept budgets.
 - d) Exonerate or discharge from responsibility the Board of Directors and the Financial Auditors.
 - e) Determine the annual membership fees.
 - f) Approve Full Members.
 - g) Expel Full Members for reasons other than non-payment of fees.
 - h) Voluntarily dissolve ILS.
 - i) Adopt programmes of activities.
 - j) Decide upon proposals submitted by the Board of Directors, the Regional Branches and Full Members.
 - k) Decide on all other cases foreseen in the Constitution and Bye-Laws.
- 7.3. Meeting frequency
 - a) An Annual General Assembly is called at least once a year, except in the year where the Elective General Assembly is held.
 - b) An Elective General Assembly is organised every four calendar years.

- c) An Extraordinary General Assembly will be convened upon the request of the Elective General Assembly not less than 15 days after such request.
 - d) An Extraordinary General Assembly will be convened upon the request of the Board of Directors or upon a written request by at least 20% of the Full Members and must be convened within three months after such request.
- 7.4. Convening Notice
- a) The convening notice and the agenda for an Annual General Assembly and an Extraordinary General Assembly shall be promulgated by the Secretary General at least 8 days before such meeting by means described in the Bye-Laws.
 - b) The convening notice of an Elective General Assembly shall be promulgated by the Secretary General not less than four months and the agenda two months before such meeting by means described in the Bye-Laws.
- 7.5. Agenda Items
- a) The agenda for an Annual General Assembly shall only include matters under point 7.2. c, d and f.
 - b) The agenda for an Elective General Assembly and an Extraordinary General Assembly shall be composed by the Board of Directors. An agenda item shall be added if requested in writing by at least 1/20 of the Full Members and received at least 14 days before the Extraordinary General Assembly and 75 days before the Elective General Assembly.
- 7.6. Representation to Vote
- a) In an Annual General Assembly, the authorised representative of each of the Regional Branches, is empowered to vote on behalf of the Region's respective Full Members. Each Regional Branch has one vote.
 - b) In an Elective General Assembly and an Extraordinary General Assembly the delegates of the Full Members are empowered to vote on behalf of their respective Full Members. Each Full Member has one vote. Each Full Member can have one proxy from one other Full Member as per procedures specified in the Bye Laws to establish the quorum.
- 7.7. A General Assembly is only validly constituted if the convening thereof has occurred in accordance with this Constitution. A General Assembly can only decide on items on the agenda. The following quorum and majorities are required:
- a) Annual General Assembly: Quorum of 75 % - Majority of 50%+1.
 - b) Elective General Assembly or Extraordinary General Assembly convened upon request by the Board of Directors or upon a written request by at least 20% of the Full Members.
 - Normal decisions: Quorum of 30% - Majority of 50%+1.
 - Expulsion of Members: Quorum of 2/3 - Majority of 2/3. Before a vote is taken, the Full Member must have been heard and the proposed expulsion must have been included in the agenda.
 - Amendments to the Constitution: Quorum of 2/3 – Majority of 2/3.
 - Amendments to the objectives of ILS, dissolution and liquidation of ILS, distribution of assets: Quorum of 2/3 – Majority of 4/5.
 - c) Extraordinary General Assembly convened upon the request of the Elective General Assembly: Quorum of 30%.
 - Normal decisions: Majority of 50%+1.
 - Exclusion of Members. Majority of 2/3. Before a vote is taken, the Full Member must have been heard and the proposed exclusion must have been included in the agenda.
 - Amendments to the Constitution: Majority of 2/3.
 - Amendments to the objectives of ILS, dissolution and liquidation of ILS, distribution of assets: Majority of 4/5.
- 7.8. Decisions of any General Assembly take immediate effect unless otherwise stated. The minutes of the meeting are promulgated to all Members within two months after the closing of the General Assembly by means described in the Bye-Laws.
- 7.9. A decision can be made by way of a written-decision making procedure that is detailed in the Bye-Laws. The following majorities are required:
- a) Dissolution and liquidation of ILS: Majority of 4/5.
 - b) All other motions: Majority of 2/3.

Article 8. Board of Directors

The Board of Directors is composed of one President, one Secretary General, four Vice Presidents and Regional Directors. Vice-Presidents and Regional Directors must belong to different Full Members.

- 8.1. All members of the Board of Directors shall be elected normally for a term of four years, commencing at the conclusion of the Elective or any associated Extraordinary General Assembly. They must be nominated from Full Members and approved by the Full Member of which they are a member. The President and Secretary General shall be elected by the Full Members during the Elective General Assembly according to the procedures set out in the Bye-Laws. The four Vice Presidents, one from each of the Regions of Africa, Americas, Asia/ Pacific and Europe, shall be elected by the Full Members of their respective Regional Branch. The Vice President is preferably the Regional President. The Regional Directors shall be elected on the basis of one Director per six (6) Full Members of each Region (1:1-6, 2:7-12, 3:13-18, etc) and should preferably include a minimum of one of each gender. At the election of the Vice Presidents and Regional Directors only the Full Members of the Region may nominate and vote for such regional candidates.
- 8.2. The qualifications and tasks of Directors shall be as set out in the Bye-Laws. The nomination, removal and retirement of directors shall also be as set out in the Bye-Laws.
- 8.3. The Board of Directors shall meet at least once a year and the place and date shall be promulgated by procedures set out in the Bye-Laws.
- 8.4. The Board of Directors shall be empowered to:
 - a) Implement the decisions of the General Assembly.
 - b) Appoint and dissolve commissions and committees including their composition, membership, their tasks and working procedures.
 - c) Approve the organisation and rules for all competitions conducted under the authority of ILS.
 - d) Approve the conditions and criteria concerning merits awards.
 - e) Establish, maintain, publish and distribute the calendar of ILS activities.
 - f) Adopt the activity report and the future projects.
 - g) Submit to the General Assembly all proposals that it has agreed upon.
 - h) Accept Non-Voting Members.
 - i) Determine fees for publications, awards, competitions and other matters as necessary;
 - j) Appoint Honorary and Honoured Members.
 - k) Appoint and dismiss such officers and employees of ILS as the Board considers necessary to carry out the day to day business of ILS.
 - l) Adopt regulations (policies and procedures) to guide the management of ILS.
 - m) Enter into strategic alliances and other collaborative arrangements with national, international and other external organisations.
- 8.5. The quorum of the Board is reached when more than 50 % of the Directors are present. The resolutions of the Board shall be approved by a majority of 50%+1 of Directors present or represented. A decision can be made by way of a written-decision making procedure that is detailed in the Bye-Laws.
- 8.6. Within the framework of the authority provided in the Bye-Laws the Board of Directors may delegate its day-to-day affairs to the President, the Secretary General or one or several of its Members or to special agents.
- 8.7. The President and the Secretary General are empowered to jointly represent ILS vis-à-vis third parties and as such to enter into legally binding transactions and sign any agreement or other document on behalf of ILS provided that such transactions and agreements do not conflict with the Constitution and the Bye-Laws and that they were approved by the Board of Directors or the Elective or Extraordinary General Assembly. The Board of Directors may appoint the President, the Secretary General, or a Member or Members of the Board of Directors to represent ILS in any legal matter.

Article 9. Commissions/Committees/Working Groups

The appointment/dismissal of the members of commissions and committees, their duties, obligations, responsibilities and voting rights shall be set out in the Bye-Laws.

Article 10. Budgets and Accounts

- 10.1. The financial year begins on 1 January and ends on 31 December of the same year.
- 10.2. The Board of Directors shall present the audited financial statements and proposed budgets to the General Assembly by the procedures as set out in the Bye-Laws. The account auditing procedures are also set out in the Bye-Laws.
- 10.3. ILS is allowed to enter into financial transactions for the purchase of fixed or movable assets, or for other purposes which ILS consider appropriate for its operation.

Article 11. Arbitration – Rules of Conduct

Any decision made by the ILS Disciplinary Committee may be submitted exclusively by way of appeal to the Court of Arbitration for Sports in Lausanne, Switzerland, which will resolve, within the set timelines, the disputes in a final manner in accordance with the Code of Sports-Related arbitration. The current Constitution are in full compliance with the Olympic Charter. ILS shall conduct its affairs in full compliance with the World Anti-Doping Agency requirements for lifesaving sports.

Article 12. Dissolution – Liquidation

In the case of ILS being dissolved, its assets shall be distributed to a non-profit purpose similar to that of ILS, in accordance with the decisions taken at such Elective or Extraordinary General Assembly in which it was decided to wind-up and liquidate ILS.

END OF DOCUMENT

The above Constitution (Statutes) was approved by the 2012 General Assembly on 7 November 2012.